

ADMISSION GUIDELINES

Admission Process

Candidates seeking admission to the first year of the two-year Pre-University Course must meet the following criteria:

- **Academic Requirement:** Must have passed the **S.S.L.C. Examination** conducted by the Karnataka School Examination and Assessment Board (formerly KSEEB).
- **Equivalent Qualifications:** Candidates from other boards (ICSE, CBSE, or other State Boards) are eligible, provided their qualifying examination is recognized as equivalent by the **Karnataka State Pre-University Education (PUE) Board**.
- **Application Availability:** Official application forms will be issued at the College Office immediately following the announcement of the SSLC or equivalent examination results.
- **Submission:** Duly filled applications, along with the required documents (Marks Card, Transfer Certificate, Adhar Card of students and parents and Caste/Income Certificate if applicable), must be submitted within the stipulated timeline mentioned on the college notice board.
- **Selection:** Admissions are granted based on merit and in accordance with the regulations set by the Karnataka State PUE Board.

FEES AND PAYMENTS: Prescribed fees must be paid as directed by the College administration.

Payment Options

The College provides two modes of payment for the convenience of parents and guardians:

1. **Full Payment:** Payment of the entire annual fee at once during the time of admission to avail a special discount.
2. **Installment Plan:** Those who want to pay the fees in instalments can be paid in **three instalments** scheduled as follows:
 - **1st Installment:** on or before 10th June
 - **2nd Installment:** on or before 10th September
 - **3rd Installment:** on or before 10th December

3. **Discontinuation Policy:** Students withdrawing or discontinuing their course in the middle of the academic year will not get refund of the amount which is paid during the time of admission.
4. Admission will be confirmed upon payment of admission and First installment of tuition fees.

ELIGIBILITY CERTIFICATE

1. The students from ICSE, CBSE, & OTHER STATE BOARD who are enrolling for I PUC for are required to submit their Eligibility Certificate along with their other documents for the completion of the admission process. The following are the steps required for the student to get an Eligibility Certificate
2. Application for "Eligibility Certificate" is provided to the students through the PU BOARD PORTAL Link ([pue.arnataka.gov.in/https://dpuepragathi.karnataka.gov.in/eligibilitycertificate/Application](https://dpuepragathi.karnataka.gov.in/eligibilitycertificate/Application)) (OTP Based)
3. All the necessary documents should be uploaded by the student before the fee payment is made, after which the student will be getting the Unique ID through SMS. Students are requested to upload the following documents to generate the eligibility certificate. → Transfer certificate → Migration certificate → Original marks card → Study certificate → Caste certificate. Note: Caste is to be entered only if valid caste certificate is available, if not students must enter as general merit.
4. Fee has to be paid online for the "Eligibility Certificate" directly to the PU Board.
5. Submit the Fee Challan/Receipt with your Unique ID to your teacher before the last date.